

Review of Head Start Program Monitoring





City of San Antonio Head Start Program Monitoring Report – February 2022

The City of San Antonio Head Start Program has developed a comprehensive and thorough approach to monitoring our programs for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues so that areas of weaknesses are strengthened. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings during the time period indicated above:

Monitoring Projects Conducted (*Project is either still in progress OR has ended, but report has not yet been officially submitted to providers*):

ERSEA Eligibility Review #6 (SAISD)
 90-Day Health Concerns Review #1
 Safe Environments Review #1 (100%) – Classroom Safety
 Safe Environments Review #1 (100%) – Outdoor/Gym
 Safe Environments Review #1 (100%) – Medication Administration
 Safe Environments Review #1 (100%) – Facilities
 Safe Environments Coordinator Interview
 Nutrition Review #2

Monitoring Projects Completed (*Project ended and report was officially submitted to providers*):

ERSEA Eligibility Review #5 (SAISD)

Areas of Non-Compliance (Systemic or substantial issue or concern in meeting performance standards or policies):

There were no areas of non-compliance noted during this reporting period.

Areas of Concern (Individual incident(s) that fail to meet performance standard or policy):

ERSEA Eligibility Review #5 (SAISD):

There were three findings noted during the SAISD ERSEA Eligibility Review #5:

- Family Income Application was not signed in ChildPlus.
- The Eligibility Verification Record was not signed or scanned into ChildPlus.

Comments:

Due to CoVID-19, several areas of this review may have been affected by the pandemic and marked as “CoVID-19”. The City of San Antonio understands the barriers that CoVID-19 has caused in conducting and obtaining screenings. These areas will not affect the compliance percentage for this program year and do not require any action.

For more detailed information:

Pedro.Ramirez@sanantonio.gov or Cassandra.Bentley@sanantonio.gov